

**LONDON BOROUGH OF HARROW**  
**LOCAL DEVELOPMENT FRAMEWORK**

**DRAFT STATEMENT OF**  
**COMMUNITY INVOLVEMENT**

**July 2005**

## **STATEMENT OF COMMUNITY INVOLVEMENT (SCI)**

	<b>Page</b>
<b>1 INTRODUCTION</b>	<b>1</b>
- The rationale for Statement of Community Involvement (SCI)	1
- The Council's Commitment to Community Engagement	1
- SCI Preparation Timetable	1
<b>2. THE NEW PLANNING SYSTEM</b>	<b>1</b>
- Consultation on the Harrow Unitary Development Plan (HUDP)	2
- Initial Consultation Exercise	2
- Consultation on Statement of Community Involvement (SCI)	2
- Linkages with Corporate Community Involvement Strategy	2
- Conformity Considerations	3
<b>3 OBJECTIVE AND PRINCIPLES OF COMMUNITY INVOLVEMENT</b>	<b>3</b>
- Objectives	3
- The Important Principles	3
- Important Stages in SCI Production	4
- Standards to be Achieved	5
- Consultation Reports and Feedback	5
<b>4 SCOPE OF THE STATEMENT OF COMMUNITY INVOLVEMENT (SCI)</b>	<b>5</b>
- The Development Plan Documents (DPDs)	5
- Core Strategy (DPD)	5
- Site Specific Proposals (DPD)	5
- Generic Development Control Policies (DPD)	6
- Proposals Map (DPD)	6
- Waste (DPD)	6
- Supplementary Planning Documents (SPDs)	6
<b>5 PROCESS AND KEY STAGES OF COMMUNITY INVOLVEMENT</b>	<b>6</b>
- Pre-Production Stage	9
- Issues and Options Stage	9
- Production Stage	9
- Pre-Examination stage	9
- Pre-Submission Stage	9
- Community Involvement at the Post-submission stage	9
- SCI Examination	9
<b>6 GETTING INVOLVED IN THE DEVELOPMENT CONTROL PROCESS</b>	<b>9</b>
- Statutory Consultation	9
- Pre-Application Discussion	10
- Advertising Planning Applications (Weekly List)	10
- Site Notices	10
- Notification of Neighbours	10
- Plans and Drawings	11

<b>7</b>	<b>GETTING INVOLVED IN THE LDF</b>	<b>11</b>
	- Consultation Bodies	11
	- Harrow Strategic Partnership (HSP)	11
	- Community Groups	11
	- Stakeholders and Customers	11
	- Hard-to-Reach Groups	12
<b>8</b>	<b>METHODS OF COMMUNITY INVOLVEMENT</b>	<b>12</b>
	- Different Techniques	12
	- Public Meetings	13
	- Newsletters	13
	- Public Exhibitions	13
	- Workshops/Seminars	13
	- Focus Groups	13
	- Media Coverage/Briefings	13
	- Community Surveys/Questionnaires	13
	- Roadshows/Official Launches	14
	- Contact Numbers/E-mail/Website	14
<b>9</b>	<b>COMMUNITY INVOLVEMENT MANAGEMENT PROCESS</b>	<b>16</b>
	- Political Decision-making Procedures	16
	- HSP/Steering Group	16
	- Project Management Approach	16
	- Planning Aid	16
<b>10</b>	<b>RESOURCES</b>	<b>16</b>
	- Assessment of Resources Need	16
	- Staffing Levels	17
	- Cost	17
<b>11</b>	<b>SCI SOUNDNESS</b>	<b>17</b>
<b>12</b>	<b>MONITORING AND REVIEW</b>	<b>18</b>
<b>13</b>	<b>KEY QUESTIONS</b>	<b>18</b>
	<b>Appendix A: SCI Preparation Timetable</b>	<b>19</b>
	<b>Appendix B: Development Type Categories for BVPI 109</b>	<b>20</b>
	<b>Appendix C: Consultees as Specified by Planning Regulations</b>	<b>21</b>
	<b>Appendix D: Consultation Methods Matrix and Tables</b>	<b>23</b>
	<b>Appendix E: Glossary of Terms</b>	<b>31</b>